



## Yearly Status Report - 2014-2015

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DHULE EDUCATION SOCIETY'S M.D. PALESHA COMMERCE COLLEGE, DHULE
Name of the head of the Institution	Dr. P. P. Chhajed
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02562245110
Mobile no.	9422798227
Registered Email	mdpalesha@gmail.com
Alternate Email	manojms10374@gmail.com
Address	Ram Manohar Lohiya Marg, Near Shiv Tirtha
City/Town	Dhule
State/UT	Maharashtra
Pincode	424001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. S. D. Patil			
Phone no/Alternate Phone no.		02562229034			
Mobile no.		9420439480			
Registered Email		mdpalesha@gmail.com			
Alternate Email		sanjaydpatil18@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.mdpalesha.com">http://www.mdpalesha.com</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.mdpalesha.com">http://www.mdpalesha.com</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75	2004	03-May-2004	02-May-2009
2	B	2.6	2013	05-Jan-2013	04-Jan-2018
<b>6. Date of Establishment of IQAC</b>			18-Aug-2011		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Regular Meeting of IQAC		04-Jul-2014		12	

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organized state and institutional Seminars Promoted Faculty Member for research project

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To analyze the results of the last examinations.	Examination results were discussed and accordingly suggestions were given to the faculty members.
To organize seminars	The college organized State and Institutional level seminars.
To purchase water purifier system, keeping in mind health and hygiene of students.	Purchased Water purifier system for students.

Utilisation of various grants and funds for infrastructural development.	Purchased equipments during the year Projectors, Laptops, Camera and Sound system.
To aware girls about their physical health.	Organised training of Cane (lathi) event.
To create awareness for women rights.	Lecture organised on Laws related to Women
To encourage faculty improvement programme	Faculty member participated in refresher course.
Motivate staff members for Research Activities and procuring grants.	Staff member applied for UGC grant for Minor Research and obtained.
To collect feedback on curriculum And Infrastructure from students.	The form has been developed and feedback is Collected from students.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2014
Date of Submission	08-Aug-2014
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has management information system (MIS) which facilitate management of computerized database of financial information, organized and programmed in such a way that it produces regular reports whenever need by various level of management in the college. It is also possible to obtain special reports from the system easily such as expenditure on various budget heads. It gives the feedback about own performance on various aspects top management can monitor the college financial planning as a whole. The MIS receives data from different units and functions. Some of the data are collected automatically from computerlinked checkout counters others are keyed in at periodic intervals.

Routine reports are preprogrammed and run at intervals or on demand while others are obtained using builtin query languages display functions built into the system are used by authority to check on status at deskside computers connected to the MIS by networks. In addition to financial database, students' database is also hosted in the college server with specialized access to the authorized persons.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

**Framing of Syllabus :-** As per the framework of the Higher Education of India, the UGC provides the guidelines for the curriculum to be introduced in the Universities. The University arranges syllabus framing workshops. Faculty of the Institution participate in various syllabus framing workshops, conferences and contributes through taking participation in discussions regarding updating of curriculum. • The institute collects regular feedback from faculty, students in the curriculum of different subjects and tries to communicate the same to BOS to consider it in the process of curriculum restructuring. Our Faculty members are also represent on various bodies of the university. • Our faculty members actively participate in framing of the syllabus, in introducing CBCS(Choice Base Credit System) in the university our principal, who is presently Dean in the Commerce and Mgt. faculty as played a major role. The university has duly acknowledged his role by giving him letter of appreciation.

After framing syllabus, the University uploads it on its website. Concerned Teachers of our college download it and prepare Teaching plan for the academic year. The syllabi of certificate courses have been prepared by our College. For the effective implementation of the curriculum and to improve teaching practices teaching materials and books are made available by the University and College. Our faculty also publish books on prescribed curriculum.

**Distribution of Syllabus :** • For the effective curriculum delivery each head of the department distributes the syllabi among the teachers of the department. The copy of the syllabus is made available for the students from the library. The concerned teacher prepares 'Teaching Plan'. The heads of departments in consultation with the principal prepares the time-table of all programmes of the college and communicates to all the staff members and students.

**Effective Delivery of Curriculum :-** • The concerned teachers in consultation with the Principal provide the list of books for reference purposes, to the library for purchasing. • The heads provide the requirements related with the practical such as practical files, CDs etc. The departments administer 'Bridge Course' to make first year students familiar with the course and to identify the weak students at the beginning of the academic year. The experts lectures are organized by the college to understand recent development in the field of commerce. The departments arrange Tests, Tutorials, Home Assignments, Seminars and group discussions according to University guidelines and evaluate the students for internal marks. For updating teachers, different MOUs have been signed with other Institutions, under which teachers-students exchange programme, students visits to such Institutions are encouraged for enriching the Teaching and Learning process.

**Monitoring :** Through the informal meetings

with the staff the Principal takes follow up of various academic and related activities. Being a small unit we are at the advantage of doing these things without organizing meetings for this purpose. Objectives of curriculum are achieved through teaching, learning and research work by our faculty and students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Accountancy, Banking and Costing	01/07/2014
BMS	Computer Mgt	01/07/2014
MMS	Computer Mgt	01/07/2014
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Principal and Practices of Banking I II	01/07/2014
BCom	Marketing and Advertising I & II	01/07/2014
BCom	Business statistics and Operations	01/07/2014

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Environmental Studies	235
BMS	Environmental Studies	45
BMS	Project	19
MMS	Project	10

BCom	Competitive Skill	194
BCom	On Job Training /Internship	5
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institute is constantly in dialogue with all its stake holders and seeks advice and input from Students, Alumini and Parents in order to provide value in the many areas of engagement. Feedback forms are collected from the students to evaluate a teacher's performance. Teachers' performance is analysed on the basis of various questions asked in the feedback forms. The analysed data is tabulated teacher wise and percentage score is calculated for each teacher for each point. The strong points and weak points are noted by the Principal and HOD for each teacher and the same is informed to all the teachers. In case of unsatisfactory score for a particular point for a particular teacher, the same is conveyed to the relevant teacher and necessary advice is given by the HOD to the respective teachers. Suggestions are also sought regarding overall development of the college from students and necessary measures are adopted.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	220	422	235
BMS	Computer Mgt	60	60	45
MMS	Computer Mgt	40	40	20
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	698	28	8	0	4

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	4	5	3	0	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has very effective mentoring system. Each faculty of the college spend time for monitoring the students. The faculties of the department directly provide the guidelines to the students individually according to their problems such as syllabus practical social, economical, family, job opportunity and other psychological related problems and issues. The student can confidently share his problems and hesitations in the college campus and outside the campus to his teacher with the help of our mentoring system. The majority of our students belonging to rural as well as economically weak background. The faculty always breaks the obstacle opportunities. The institution has a special mentoring system for the girl students through the department of Yuvati Sabha. The girl students are guided about their social, educational and hygiene problem along with their regular issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
726	15	1:48.4

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	18	2	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	Semester	29/11/2014	27/12/2014
BMS	Commerce Computer	Semester	27/11/2014	27/12/2014
MMS	Commerce and Computer	Semester	27/11/2014	15/01/2015
BCom	Commerce	Semester	26/04/2015	25/05/2015
BMS	Commerce and	Semester	28/04/2015	26/05/2015



	Computer			
MMS	Commerce and Computer	Semester	27/04/2015	28/05/2015
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to North Maharashtra University, the college follows the evaluation structure as recommended by the university. At present, semester system for all levels and all faculties has been implemented by the university. Total Weightage for external evaluation is 60 and for internal evaluation is 40. Keeping in view the need for continuous formative assessment of the students, the college initiated the following measures: • Each year, the college constitutes an examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. • Home assignments, seminars, general behavior and attendance are taken into consideration while awarding internal scores to the students. For the students, Journal keeping of the practical sessions is also considered for continuous assessment. • Grievances in assessment, if any, are resolved through teacher interaction. • Retest is conducted for those students who remain absent during the internal examinations owing to their participation in NSS, Sports, or other camps so as to facilitate continuation of their studies without hindrance. • The results of the internal examinations are declared for enabling the students to raise any grievance and get it resolved before the marks are finally submitted to the university. In addition to the internal test, for continuous internal evaluation of the students, oral examination, internal assignments and seminars are introduced. Students are encouraged to participate in Quiz contests, Poster competitions and Conferences.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being affiliated to the North Maharashtra University, Jalgaon, the college follows curriculum given by the university. For effective implementation of the curriculum, the college prepares academic calendar every year. Highlights of academic calendar are as below: Academic Calendar Preparation . At the beginning of the academic year, the academic calendar is prepared jointly by Principal, Vice Principal in consultation with staff members. • This gives clear picture of the available dates for noteworthy activities to ensure proper teaching learning activities and continuous evaluation. e.g. Organization of conference, workshops, annual gathering, internal examination schedule and various sports events. Examination committee decides the dates of examination and accordingly departmental activities planned in Academic calendar. Activities conducted such as guest lectures.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mdpalesha.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BCom	Commerce	197	173	87.82

	BMS	Computer Mgt	19	15	78.94
	MMS	Computer Mgt	10	1	10.0
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mdpalesha.com>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	150000	112500
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Netiquettes Be a Good Cyber Citizen	Commerce and Computer	10/02/2015
Effective Administrative Skills and Paperless document	Administrative Staff	14/02/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	6	0
International	Commerce	1	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	10
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	9	9	0
Presented papers	2	2	0	0
Resource persons	0	0	0	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Disaster Management	Certificate of Appreciation	Maharashtra State Disaster Management Cell, Nandurbar	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Periodical	On Job Training	Sham B. Agrawal and Company	01/08/2014	30/08/2014	5
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samarth Samajik va Shekshanik Pratisthan	05/05/2014	Softskill Development	65
Sankalp Printers	01/08/2014	Industrial Visit and Practical Exposers	35
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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75000

685405

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manage	Partially	Ver 2.0	2009
OPAC	Partially	Ver 2.0	2014

## 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
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## 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

## 4.3 – IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	40	31	0	1	0	7	1	10	0
Added	5	5	0	0	0	0	0	0	0
Total	45	36	0	1	0	7	1	10	0

## 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Principal being the head of the institution has been designated with the powers and responsibilities of implementing the policies and the decisions of the management. As laid down by the institution following procedure is in vogue for utilizing the facilities: The classrooms are allotted to subject wise periods by the timetable committee at the beginning of each academic year. The laboratories are also assigned to subject wise batches of students from UG to PG for carrying out their practical. Optimum utilization of available space and resources is made judiciously. The librarian has developed a system for the optimal utilization of the books and journals. There is an entry register for students and faculty members. The students have a free access to the books, journals and NLIST in the library. College has provided laptops to be used by faculty members. Minor and Major equipments purchased are recorded in the stock register of each Department. Stock checking is carried by the Committee appointed by the Principal. The damaged equipments and other materials are written - off. To ensure continuous electric supply for laboratories and research equipments college has installed 50KV Generator. College provides safe drinking water to staff and students by water purifiers. Fire extinguishers are fixed to protect the building from fire incidents. There are 16 CCTV in the campus to monitor working and record data. Our campus has a clean ambience due to good maintenance. Maintenance of the facilities The college has appointed staff for maintenance and repair of the college infrastructure. The college procures services for Plumbing, Electric fitting, electric repairs and replacements, Repair of furniture and fixtures, Cleaning up of septic tank, Ground cleaning, etc. The college has appointed a sweeper and sanitary worker. For repairing of building and coloring, our parent society has retained civil contractor for all the civil works to be undertaken in our premises. The Class rooms, Office, Library, Staff room, Principal and Vice Principal's cabins and Gymkhana are cleaned on very regular basis. We are maintaining sports ground, scooter and cycle stand and cleaning is done by a sweeper. For safety measures of students, staff and other assets we have security personnel to look after the premises. For all major construction / renovation works, the funds are provided by our parent society. Minor works and maintenance work is carried out from college funds. Computers maintenance is assigned to the expert appointed. The books in the library are kept dust and pest free with vacuum cleaning. Support staff of the College looks after the cleanliness of the campus on rotation basis. Periodic monitoring and checking of LPG connection is carried out by representatives of Bharat Petroleum Company.

<http://mdpalesha.com>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sauanstha	19	10976
Financial Support from Other Sources			
a) National	Scholarships and Financial Support From Govt. and University	410	1969790
b) International	nil	0	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2015	140	BCom	Commerce	SSVPS/VWS/Dr . Ambedkar Law College/MBA Other University	PG
2015	10	BMS	Commerce and Compute	Same Institute/Sanmati Edu. Trust/SSVPS MBA	PG
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is constituted as per the provision of University Act, which include topper students of each class from every program. They were selected as class representatives (CR) taking previous year result into consideration. In addition to this two girl students are selected as ladies representative on the basis of their good academic record, participation in various activities and recommendation by teachers. One student from every unit NSS, Sports and Cultural is recommended by respective committee head, on the basis of their performance. University representative (UR) is selected from the above student council members by election. In the academic year 201415 student council consists 11CR, 2 LR, 3 representatives (one from each NSS, Sports and Cultural units). Members of student council are involved in various academic and administrative committees Council meetings are held every year, and their opinions and suggestions are sought and paid due attention.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No



5.4.2 – No. of enrolled Alumni:

187

5.4.3 – Alumni contribution during the year (in Rupees) :

4675

5.4.4 – Meetings/activities organized by Alumni Association :

During the year meeting of Alumni Association was organised and their suggestions for overall development of the college were invited. In the year guest lecture of one of the alumni C.A. Sham Agrawal on career guidance was organized.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The policies and plans of the college in respect of infrastructure, academic programmes, recruitment, development proposals etc. are discussed in detail in regularly held meetings. The College Local Managing Committee -(LMC) is the important statutory body which includes representatives of management, representative of teaching and non teaching staff. Principal is ExOfficio secretary of this committee. The committee plays a key role in design and implementation of quality policy and plans. The LMC meetings are held to discuss and decide the issues of budget, future plans, infrastructure development, curricula, examination results, student achievements etc. • Every Faculty member is a part of various committees for events, research assignments, certificate courses etc along with involvement of students and alumni in some of the committees. The Principal and Vice Principal forms various committees for carrying out the regular activities as mentioned below:  
Academic Body comprises of: • Principal • Vice Principal • Head of the Departments • Librarian • Examination Committee Coordinator • Internal Quality Assurance Cell (IQAC) For the smooth functioning of the institute, various committees as mention below are formed 1. Examination Committee 2. IQAC 3. Cultural Committee 4. Student council Committee 5. Library Committee 6. Students welfare committee 7. NSS Committee 8. Commerce and planning association 9. Student Health service committee 10. Placement Cell Committee 11. Yuvati Sabha (Women) Cell 12. Discipline Committee, Anti ragging and sexual harassment committee 13. Competitive exam and Career Counseling 14. Research Committee 15. Magazine Committee 16. Publicity and News Committee 17. Teachers Association Committee 18. Students Alumni 19. Parents Association

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Although syllabus restructuring and framing is entirely university policy matter, our teachers have played significant role in this context. They have extended valuable suggestions for

redesigning of syllabus. Our principal other faculty members have played significant role as Chairman of Board of Studies as well as Faculty Members.

Teaching and Learning

Entire Teaching staff prepares teachings plan and executes the teaching as per the plans. Syllabus is completed before the Internal Unit Test schedule. Practicals are conducted as per University rules and practical plans. Tests, tutorials, seminars and Group Discussions are conducted to monitor the over all performance of the students. Most of our teachers participate in various seminars, workshops and refresher courses. All the teachers keep themselves updated with their respective subject knowledge. We are taking extra classes for slow learners to bring them at par with other students. We also encourage the teachers to use ICT.

Examination and Evaluation

Each course outline lays down the assessment components for the respective course and marks allocated to each component. Usually assessment components are in line with the guide lines of University. The different forms of assessments includes, assignments, project work, problem sets, quizzes, class tests, group activities and presentations, role plays and end term examinations. The grading pattern for each course is as laid down by the university. The Students queries are immediately satisfied if asked by the students. We also suggest some remedies for improvement of the performance of the students.

Research and Development

The management supports the staff for promoting research activity by way of granting study leave, Duty leave. The college and the Principal encourage the faculty for research by providing them library with sufficient books and journals, and computers with internet facility. Sufficient books and journals are purchased every year to assist the faculty. We encourage the students to participate in poster competition, University level Avishkar Competition which develops research outlook in them. The PG Student are assisted for preparing project report. Some of our faculty members are Ph.D guide. Our staff member has received UGC grants

for Minor research project.

Library, ICT and Physical  
Infrastructure / Instrumentation

Library has been updated regularly, it is partially automated. We have good collection of rare books. New journals, magazines and books were procured to establish an academic standard. We have sufficient numbers of computer to meet the student demand. Lab. Equipments and software were purchased during the year to update the library. Infrastructural requirements were reviewed in the beginning of academic session.

Human Resource Management

We have well experienced faculties in our college. Overall employee wellness and healthy environment was built. Overall satisfaction among employees is indicative of fairly good practices. Medical Insurance and PF were made compulsory as a welfare practice among employee. We have various welfare scheme for the teaching and non teaching staff which include credit society(Patpedhi), Kalyan Niddhi, Group Insurance schemes. Allowance are also given to non teaching staffs. Duty leave and financial assistance is sanctioned for attending various workshops and seminars. Achievements of the staff are appreciated and the staff is felicitated.

Industry Interaction / Collaboration

We have established good rapport with industrial units and various firms in the vicinity. Experts from industry, Banking and Business organization are invited in the college to have interaction with the students. To have firsthand experience of working of the industry, industrial visit are organized. As a part of study the students take interview of various business personalities. The student visit the industry for their project work and gain significant knowledge. On Job training opportunities are also provided to the students.

Admission of Students

Admission in the First Year B. Com., B. B. M. and M.B.M are mainly given on Merit basis as per the University and Government norms and priorities laid down by the Local Managing Committee. No candidate from reservation class is denied admission fulfilling minimum requirement. The admission process, fee structures and rules and regulations are display on notice board. All these things are mentioned in our prospectus

and also display on website. There is complete transparency in admission process.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Inhouse development of Offline software for T.C., Bonafied generation by the team of College.
Administration	<ul style="list-style-type: none"> <li>• Students online scholarships submission through the MAHADBT portal of state government.</li> <li>• Compliances of all students grievances through NMU.AC.IN portal.</li> <li>• LIBMAN for Library, INFLIBNET</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• Using Tally ERP Accounting Software for Managing all finance and Accounts.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Students are admitted according to University procedure through the portal of University.</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• An interface developed by the M.K.C.L. through NMU.</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external audit. For external audit, the accounts are audited regularly by Chartered Accountant twice in the year. Accounts are also audited for assessment of salary and non salary grant by Joint Director office of the state Government. College has shifted all financial functions through Tally software to promote more transparency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0
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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	K.B.C North Maharashtra University, Jalgaon	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education, Jalgaon and K.B.C North Maharashtra University, Jalgaon	Yes	P.D. Dalal and Company( C.A. Firm)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meet was conducted by the college to enhance the communication amongst the teacherparent and college as total. During the year, a Mothers' Meet was organised by the college to acquaint them with the college and their

suggestions were also invited.

6.5.3 – Development programmes for support staff (at least three)

The Institution organizes programmes for support staff such as Meditation ,Yoga Events, Stress Management session, healthcare programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Computer ICT infrastructure upgradation 2. Motivation to staff members for research project 3. Organization of state level seminar

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	collection of feedback form stake holder for quality improvement	24/04/2015	24/04/2015	30/06/2015	110

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mothers Meet–Yuvati Sabha	13/07/2014	13/07/2014	125	0
Yuvati Sabha Inauguration	14/07/2014	14/07/2014	110	0
Mothers Day	18/08/2014	18/08/2014	62	33
Medical check up camp	06/09/2014	06/09/2014	178	44
Health of Women	10/09/2014	10/09/2014	63	27
One Day Camp at adopted village Street plays on Clean Village HIV AIDS Female Foeticide (Stri-Brun Hatya) Superstition Eradication	16/12/2014	16/12/2014	112	23

Various Lectures related to Women Empowerment	01/01/2015	07/01/2015	53	22
Presentation of Street plays On Girls Empowerment	01/01/2015	07/01/2015	53	22
Personality development workshop	08/01/2015	08/01/2015	130	0
International Women day Lecture on Women Empowerment Presentation of Drama by our students	08/03/2015	08/03/2015	112	33

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

**No Data Entered/Not Applicable !!!**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	0	1	01/07/2014	1	NSS Dept.	Tree Plantation	123

2014	0	1	01/12/2014	7	NSS Dept.	HIV AIDS Awareness	135
2015	0	7	01/01/2015	7	NSS Dept.	Swacch Bharat, Save Girl Child, Vasan Mukti, etc	75

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conduct	01/07/2014	The Code of Conduct for various stakeholders was followed as per statues given in the University and Government. This code of conduct is display on website, prospectus and notice board simultaneously. The Code of Conduct Includes: I Card, Teaching Diary, Dress Code, Examination, Safety and Security, Attendance, etc

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chhatrapati Shivaji Maharaj Birth Anniversary	19/02/2015	19/02/2015	135
International Mother Language day	21/02/2015	21/02/2015	145
International Women day Lecture on Women Empowerment Presentation of Drama by our students	08/03/2015	08/03/2015	145
International Consumer Day	15/03/2015	15/03/2015	85
Maharashtra Din and International Workers Day	01/05/2015	01/05/2015	35
Social Justice Day and Shahu Maharaj Birth Anniversary International AntiDrug Day	26/06/2014	26/06/2014	225
Lokmanya Tilak Death anniversary Annabhau Sathe Birth anniversary	01/08/2014	01/08/2014	130



Kranti Din-Rally at Shiv tirtha	09/08/2014	09/08/2014	150
KrantiSmarak Chimthane	12/08/2014	12/08/2014	10
Independence Day	15/08/2014	15/08/2014	450
Sadbahvana Din	20/08/2014	20/08/2014	60
National Blood Donation Day Lecture on Importance of Blood Donation	01/10/2014	01/10/2014	40
Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri and World Non violence day	02/10/2014	02/10/2014	80
Constitution Day	26/11/2014	26/11/2014	74
International AIDS WEEK celebration	01/12/2014	07/12/2014	145
Birth Anniversary of Savitribai Phule	03/01/2015	03/01/2015	112
Blood Donation Camp with Government Medical College and Civil Hospital Blood Bank, Dhule	07/01/2015	07/01/2015	19
Documentary on life of Mahatma Gandhi shown to students	09/01/2015	09/01/2015	117
Cycle Rally on Road Safety	10/01/2015	10/01/2015	45
Republic Day	26/01/2015	26/01/2015	225
Hutatma Din -Death anniversary of Mahatma Gandhi	30/01/2015	30/01/2015	167

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Students and staff members are encouraged to use bicycles.
- We believe in ecofriendly campus everyone is discouraged from using plastic items.
- We have distributed cloth bags to the students to promote plastic free life.
- In the college office most of the work is paperless.
- Plantation of trees on special occasions
- We are trying to move gradually toward LED lamps from traditional lamps.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

The Institution as introduced two best practices for the betterment and maintaining human values among the stakeholders. BEST PRACTICE - I 1. Title of Practice: Augmenting Employability through counseling and skill development. 2. Objectives: • To create awareness regarding competitive examinations in semi urban students. • To develop organising and leadership qualities in the

students. • To create confidence in the local students for competitive examination. • To make the students aware regarding various career opportunities. 3. The Context: The vision of the college is to become an education centre of excellence in commerce. The college has a very good academic reputation in North Maharashtra University. We desire that besides the academic development the students should get the vision for their career planning in various fields related to commerce as well as in competitive examinations. Thus, the students of the college can serve the community better and make optimum use of their academic and other capabilities. BEST PRACTICE II

1. Title of the Practice: Promotion of Indigenous Game - Mallakhamb. 2. Goal: To develop holistic personality of students 3. Objectives 1. To Promote ancient Indian game which helps in physical fitness. 2. To Develop a sportsman of sound mind in sound body. 3. To develop a sportsman of agility, positive attitude with fighting qualities through Indigenous game. 4. Context The origin of this ancient Indian sports can be traced to earlier part of 12th century. A mention of wrestlers exercising on wooden poles is found in the MANASHOLES, written by Chalukya in 1153 a.d. It was revived late in the 19th century by Balambhatta Dada Deodhar, physical instructor to Bajirao PeshwaII. He took great efforts to popularize this sports. At first, Mallakhamb was always concerned with Kusti, to learn different styles of Kusti . The present format of game helps in shaping body, keeping muscles alert and increasing concentration of mind. The central Government is leaving no stone unturned to promote this game. 5. Benefits Of Mallakhamb For Different Sports 1. The body is turned, twisted and balanced on the Mallakhamb. 2. Playing on the Mallakhamb helps to develop ones speed, reflexes, concentration and coordination. 3. Training of Mallakhamb helps in practicing many other games which include wrestling, judo, gymnastics, athletics, horseriding, tennis etc. 4. Practicing Mallakhamb will strengthen a gymnast's shoulder, girdle for roman ring. 5. Mallakhamb helps in developing qualities such as flexibility, grace, swiftness and rhythem, which are very much essential for a successful gymnast. 6. In athletics, Mallakhamb increases the endurance, strength and stamina of the athlete needed for athletic events. 7. Mallakhamb increases the cardiovascular efficiency.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mdpalesha.com>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dhule Education Society, Dhule the oldest and premier educational organization in the old Khandesh district, established in 1916. Commerce College was established in the year 1984. From the very beginning it was decided to focus on Commerce Education and therefore the College is a single faculty college. The members of Management of Dhule Education Society are not only highly qualified but are men of integrity and are socially committed. The Management of the college has been very conscious as far as completing the quota of reservations for employees. We have in our teaching and non teaching staff not only completed our quota but also exceeded the quota. Beside their commitment to academics, our members of teaching non teaching staff are involved in number of Social Cultural activities and devote time for such activities. We work as a team. All our members of staff and our students are socially committed and Quality conscious. One unique feature worth mentioning is that, from inception there is not a single case of disciplinary action against any member of the staff of the college. Besides a degree course in commerce we have started Computer base self funded program like BBM and MBM keeping in mind the need of the industry and opportunities for the students. Our college has the highest

percentage of result in the university examinations. Our students have ranked in the university merit list. We always focus our effort on all round development of our students keeping in mind objectives of the college. The college motivates the students and offers all possible facilities to participate in cocurricular extra curricular activities. Our institution always focus on inculcating moral and patriotic values among the students. Our parent body has been organizing 'Geeta Jayanti' consistently for last 80 Years. In order to pay respect to the sacrifices of great leaders we celebrate Birth Anniversaries of Chatrapati Shivaji, Mahatma Gandhi, Vinayak Damodar Savarkar and Dr. Babasaheb Ambedkar lecture of eminent personalities are organized at their statues to spread their message. We have deliberately tried to develop our college as a center for Malkhamb. We also encourage our students to participate in Elocution, Essay writing and other Cultural activities for overall development. We are subscribing to large number of periodicals, we are adding latest published book in the field of Commerce, Management, Economic and other related subjects. For the benefits of citizens of Dhule a lecture on Budget analysis is organized in our college where large number of people from all walks of life attend the program.

Provide the weblink of the institution

<http://www.mdpalesha.com>

### **8.Future Plans of Actions for Next Academic Year**

- The college is planning to promote research culture through organization of national conference, research methodology workshops such as statistical analysis, IPR, research publication etc. and establishing research incubation centre.
- To strengthen academic and administrative setup such as opting autonomy, implement ERP system is planned
- Planning is also to revise the existing feedback system for teachers and up gradation of syllabus
- The plan is to initiate additional certificate, degree and B. Voc programs in the college to enhance the skill of the students. College planned to strengthen the academia - industry relations and implement the Entrepreneurship development program in association with District Industry Centre
- The plan is also to continue tradition of academic excellence through academic audit conducted by university and get recertification of ISO system.